

APPLICATION FOR EMPLOYMENT - CERTIFICATED STAFF
BROWNSTOWN CENTRAL COMMUNITY SCHOOL CORPORATION
608 WEST COMMERCE STREET
BROWNSTOWN, INDIANA 47220

Brownstown Central Community School Corporation is committed to equal opportunity and does not discriminate on the basis of age, race, color, sex, handicapping conditions, or national origin including English proficiency, in any employment opportunity.

AN EQUAL OPPORTUNITY EMPLOYER

(Applicant should read carefully and write plainly, type, or print.)

Name of applicant in full (last name first)

Temporary Address _____

Permanent Address _____

Until _____ Tel. No. _____ Tel. No. _____ Date of Application _____

Date on which you are available _____

Have you previously applied for a position in this school system? _____ Date _____

Are you presently under contract with any school district for the next school year? _____

Please list the types of positions you desire, in order of preference:

LICENSE

Do you have a valid Indiana Teacher License? _____ If so, please fill out the following:

Kind of license: Limited _____ Standard _____ Professional _____

Subjects or Grades Covered: _____

Date of Issue _____ Date of Expiration _____

Serial Number of License _____

If you do not have an Indiana license, have you made application for one? _____

Do you have a valid out-of-state license? _____ If so, please describe. _____

TRAINING

List all schools and training you have completed which you believe help qualify you for the work you desire.

Name of Institution	Dates Attended	Total Years	Year of Graduation	Degree

MAJOR SUBJECT _____ (Sem. Hours) _____
 Or
 (Term Hours) _____

MINOR SUBJECT _____ (Sem. Hours) _____
 Or
 (Term Hours) _____

A college transcript is required before consideration can be given to your employment. It should include all courses completed at the time of application.

SUPERVISED TEACHING: Subject or Grade Taught _____
 (To be completed by
 those who have not
 taught or those who
 have taught for
 only one principal.)
 Supervising Teacher _____
 Training School _____

Number of Semester Hours _____ Mark Received _____

REFERENCES: List individuals who can speak with authority of your preparation and experience which you believe will qualify you for the position you desire. Include references from previous positions:

NAME	MAILING ADDRESS	OCCUPATION

EXPERIENCE: List in chronological order all the places you have served in positions similar to the position(s) you desire:

Employing Corporation	Dates	Number of Months	Years Experience	Grades or Subjects

A Placement File is available from the college or university listed here: _____

_____ The number of the file is: _____

My signature on this line, _____, grants permission to obtain a copy of this file for the confidential use of this prospective employer.

AUTOBIOGRAPHICAL STATEMENT: Please write in your own handwriting a statement concerning any unique qualifications which may distinguish you from candidates with otherwise similar qualifications.

Are you presently being investigated or under a procedure to consider your discharge for misconduct by your present employer, or if you offered a resignation, your employer? ___Yes ___No if yes, explain the circumstances on a separate sheet and attach it to this application.

Have you ever been reprimanded, disciplined, discharged, or asked to resign from a prior position? ___Yes ___No. If yes, explain the circumstances on a separate sheet and attach it to this application.

Have you ever pleaded guilty or “no contest” (nolo contendere) to, or been convicted of any crime involving sexual abuse of any person or any other crime of moral turpitude? ___Yes ___No (Moral turpitude is an act of baseness, vileness or depravity in the private and social duties which a person owes another member of society or society in general and which is contrary to the accepted rule or right and duty between persons, including, but not limited to theft, attempted theft, murder, rape, swindling and indecency with a minor.)

Have you (a) ever been convicted of a crime, other than a minor traffic offense: or (b) ever entered a plea of guilty or a plea of “no contest” (nolo contendere), or has any court ever deferred further proceedings without entering a finding of guilty and placed you on probation, for any crime other than a minor traffic offense? ___Yes ___No

If you answered yes to any one of the previous three questions, please explain, in detail, including the date of the charge, the court action, the offense in question, and the address of the court involved: (attach additional pages if necessary)

Conviction of a crime is not an automatic bar to employment. The district will consider the nature of the offense, the date of the offense, and the relationship between the offense and position for which you are applying.

Any false or misleading information on this application shall be fully sufficient grounds to refuse to employ or, having been employed, shall be immediate cause for dismissal.

My signature below constitutes authorization to check my employment history, including without limitation, evaluations, criminal arrest and conviction record checks, reference checks, and release of investigatory information possessed by any private or public employer or any state, local or federal agency. I further authorize those persons, agencies or entities that the Brownstown Central Community School Corporation contact in connection with my employment application to fully provide the Brownstown Central Community School Corporation any information on the matters set forth above. I expressly waive in connection with any request for or provision of such information, any claims, including without limitation, defamation, emotional distress, invasion of privacy, or interference with contractual relations that I might otherwise have against the Brownstown Central Community School Corporation, its agents and officials or against any provider of such information.

Signature of Applicant

This application will remain on file for two years from the date of application only. It must be renewed if further consideration for a position is desired.

MAIL TO: Superintendent, Brownstown Central Community School Corporation
608 West Commerce Street
Brownstown, Indiana 47220.